Name of Employee: Facility:

|  |  |  |
| --- | --- | --- |
| **Due Date** | **Training/Course Number** | **SIGNATURE** |
| **CNIC Annual Trainings Online via TWMS/E-learning/ PowerPoint** |
| **Quarter 1****(Oct - DEC)** | **Records management**DOR-RM-010-1.2 / ID 76746 |  |
| **CNIC FY25 Active Shooter**CNIC-TRTAS-1.1 / ID 76753 |  |
| **Controlled Unclassified Information** TWMS-686564 / ID 76748 |  |
|  |  |  |
| **Quarter 2****(JAN - MAR)** | **DON CIVILIAN SEXUAL ASSUALT PREVENTION & RESPONSE TRAINING** TWMS-691361 / ID 76744 |  |
| **FY25 OPSEC**OPERATIONS SECURITY / ID 76747 |  |
| **No fear Act** TWMS-724456 / ID 76720 |  |
| **Equal Employment Opportunity**TWMS-724454 / ID 76742 |  |
|  |  |  |
| **Quarter 3****(APR - JUN)** | **PREVENTION OF SEXUAL Harassment** TWMS-610626/ ID 76750 |  |
| **PRIVACY & PERSONALLY IDENTIFIABLE INFORMATION (PII)** DON-PRIV-2.0 / ID 76714 |  |
| **DOD Cyber Awareness CHALLENGE**Please complete on website provided.  |  |
| **CNIC Annual Security Brief**TWMS-725120 / ID 76727 |  |
|  |  |  |
| **Quarter 4****(JUL - SEP)** | **Anti-terrorism Training (LV 1)**CENSECFOR-AT-010-2.0 / ID 76751 |  |
| **Workplace violence Prevention**TWMS-658532 / ID 76719 |  |
| **DoD Counterintelligence and reporting**DON-CIAR-2.0 / ID 76752 |  |
| **Ready Navy Emergency preparedness**TWMS-686284 / ID 76754 |  |
| **Supervisor TRAININGS can be found on:**  **https://mytwms.dc3n.navy.mil/my.policy** |

Date of Training: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| **Facility Name:**  |
| **Training:** |
| **Date:**  |
|  |
| **Employee Name** | **Signature** | **Employee Name** | **Signature** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |