Name of Employee: Facility:

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| **Due Date** | **Training/Course Number** | **SIGNATURE** |
| **CNIC Annual Trainings Online via TWMS/E-learning/ PowerPoint** | | |
| **Quarter 1**  **(Oct - DEC)** | **Records management**  DOR-RM-010-1.2 / ID 76746 |  |
| **CNIC FY25 Active Shooter**  CNIC-TRTAS-1.1 / ID 76753 |  |
| **Controlled Unclassified Information**  TWMS-686564 / ID 76748 |  |
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| **Quarter 2**  **(JAN - MAR)** | **DON CIVILIAN SEXUAL ASSUALT PREVENTION & RESPONSE TRAINING**  TWMS-691361 / ID 76744 |  |
| **FY25 OPSEC**  OPERATIONS SECURITY / ID 76747 |  |
| **No fear Act**  TWMS-724456 / ID 76720 |  |
| **Equal Employment Opportunity**  TWMS-724454 / ID 76742 |  |
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| **Quarter 3**  **(APR - JUN)** | **PREVENTION OF SEXUAL Harassment**  TWMS-610626/ ID 76750 |  |
| **PRIVACY & PERSONALLY IDENTIFIABLE INFORMATION (PII)**  DON-PRIV-2.0 / ID 76714 |  |
| **DOD Cyber Awareness CHALLENGE**  Please complete on website provided. |  |
| **CNIC Annual Security Brief**  TWMS-725120 / ID 76727 |  |
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| **Quarter 4**  **(JUL - SEP)** | **Anti-terrorism Training (LV 1)**  CENSECFOR-AT-010-2.0 / ID 76751 |  |
| **Workplace violence Prevention**  TWMS-658532 / ID 76719 |  |
| **DoD Counterintelligence and reporting**  DON-CIAR-2.0 / ID 76752 |  |
| **Ready Navy Emergency preparedness**  TWMS-686284 / ID 76754 |  |
| **Supervisor TRAININGS can be found on:**  **https://mytwms.dc3n.navy.mil/my.policy** | | |

Date of Training: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Facility Name:** | | | |
| **Training:** | | | |
| **Date:** | | | |
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| **Employee Name** | **Signature** | **Employee Name** | **Signature** |
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